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**Office of the Commissioner of Securities and Insurance, Montana  
State Auditor**

**Agent for Service of Process Fact Sheet**

The Office of the Commissioner of Securities and Insurance, Montana State Auditor (CSI) is charged with the duties of regulating the insurance and securities industry in Montana. Pursuant to Montana statute, the Commissioner of Securities and Insurance, Montana State Auditor (Commissioner), in performing those duties, shall act as the agent for Service of Process under certain circumstances.

**What entities does the Commissioner act as Agent for?**

- All insurance companies doing business in Montana;
- Non-resident insurance producers (agents);
- Risk Retention and Purchasing Groups registered in Montana;
- All securities issuers registered or notice filed with the CSI;
- All broker/dealer firms doing business in Montana;
- All investment advisory firms doing business in Montana;
- All securities salespersons doing business in Montana;
- All licensed firms and persons offering or selling living trusts in Montana;
- All multi-level distribution companies doing business in Montana.

**What items need to be sent to the Commissioner?**

- Duplicate (two) copies of all Service of Process. (Original summons not needed.)
- \$10.00 service fee per insurance company. There is no service fee for securities companies. (Payable to the Montana State Auditor.)
- Specific company name. (The Commissioner cannot accept service for a group of companies.)
- One signed original and one copy of the notice and acknowledgement of service (if sent by mail.)

**How is service delivered to the Commissioner?**

- U.S. Postal Service
- Personal Delivery
- Sheriff's Office
- Process Server
- Levying Officer

**What statutes are referenced for Service of Process?**

Mont. Code Ann.:

§ 33-1-601	Commissioner – Attorney for Service of Process (insurance companies)
§ 33-1-603	Serving process – time to plead, costs (insurance companies)
§ 33-11-104(1)(c)	Risk retention groups not chartered in Montana
§ 33-11-108(2)	Notice and registration requirements of purchasing groups
§ 33-17-405	Commissioner – Attorney for service of process (non-resident producers)
§ 30-10-208	Serving process – brokers/dealers, investment advisers, multi-level distribution companies, securities salespersons
§ 30-10-908	Serving process – living trust
§ 30-10-326	Consent to Service – multi-level distribution company
§ 25-20-II-4D(1)(b)(i)	Montana Rules of Civil Procedure